PARENT INFORMATION BOOKLET 2016
Welcome to Coorara Primary School.

Dear Parents/Caregivers,

On behalf of the staff I would like to warmly welcome you and your child(ren) to Coorara Primary School. We trust that your child’s time at our school will be enjoyable, challenging and rewarding.

Starting school or moving to a new school is an important, exciting time for both parent and child. At Coorara we believe that children’s learning is enhanced when a positive relationship is developed between the family and the school. We are committed to working in partnership with parents/cares as we recognise and value the important role that you have had and will continue to have as your child’s first educator.

Coorara Primary School opened in 1980. The school consists of a number of teaching units that make up 8 classes, which includes our Special Class. Some of the features of our school include:

- a dedicated caring staff;
- a supportive learning environment;
- a strong focus on values, social skills and wellbeing;
- a wide range of learning activities including specialist music, science and Spanish program;
- excellent school grounds and facilities including well equipped activity hall, music room, community garden and resource centre;
- quality resources, including a range of technologies, 1:1 iPad program and interactive whiteboards in all classrooms;
- strong links with Coorara Pre school.

We look forward to sharing in a happy and productive association with you. Please feel free to contact me should you have any questions or concerns.

Enjoy your time at Coorara Primary School.

Rebecca Read
PRINCIPAL
ASSEMBLIES

A whole school R-7 assembly is held each fortnight in the hall on a Wednesday from 9.00 a.m. to approximately 9.35 a.m. The assemblies are run by classes.

Parents are very welcome to join us for our assemblies. They are a real highlight of our school life. A roster publicising which class is hosting each assembly will be advertised in our school newsletter.

ATTENDANCE

The benefits of regular attendance for students is that they have an increased likelihood of being successful at school, thereby receiving maximum benefit from school to optimise their life choices. They develop skills and attitudes that help them to be successful in later life, including self-discipline, punctuality, being organised and sticking to routines. Regular attendance also assists them to make friends and learn to maintain relationships over a length of time, thereby learning social skills necessary for living and working successfully with others.

At Coorara Primary School we believe that
- schools should provide a safe, success orientated and caring environment.
- students need to attend school regularly in order to participate fully and gain maximum benefit from schooling.
- regular attendance enables students to access a full education, enabling them to reach their full potential.
- school staff should set an example for students, encouraging and emphasising attendance and punctuality.
- future student success is determined by regular and on time attendance at school and that parent support in this is paramount in avoiding future truancy.

Parents’ / Carers’ Responsibilities
- Parents/caregivers are responsible for getting their children to and from school.
- Children should be punctual, arriving from 8:30 and in classrooms at 8:50.
- Children should attend school on every day when instruction is offered unless the school receives a valid reason for being absent (eg illness).
- Parents/caregivers must provide school with an appropriate explanation for the student’s non-attendance. If the school has not received notification from the parents /caregivers a SMS will be sent to confirm the child’s absence /lateness. All absences must be explained and the school can request a medical certificate for long or frequent absences.
- When a student is late for school, they need to sign in at the Front Office. Parents /Caregivers need to provide a reason for the lateness.
- Parents / Carers must go to the Front Office to sign out their child before collecting them.
- Parents/caregivers must let the school know if an extended absence is likely or if the teacher can assist parents to provide work at home to support the learning program.
- Apply for an exemption from school for holidays that range in length from one week. The form for this is available from the Front Office.
- Make sure that all emergency contact details, including the parent/caregiver’s mobile telephone number, are up to date and current.
- Parents can phone the school on 83252066 or SMS to 0418 158 511 or write a note to the teacher in their child’s diary/communication book.
**BELL TIMES**

Staff are on duty in the courtyard from 8.30am and **students must not be in the yard before that time without a parent.** OSHC is available before and after school if children need to arrive early or leave late. Similarly children should not remain at school beyond 3.30pm.

**School Times**

<table>
<thead>
<tr>
<th>Event</th>
<th>Time</th>
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<tbody>
<tr>
<td>Entry to school</td>
<td>8.30am</td>
</tr>
<tr>
<td>Learning spaces open</td>
<td>8:40am</td>
</tr>
<tr>
<td>School commences</td>
<td>8.50am</td>
</tr>
<tr>
<td>Recess</td>
<td>10.50 - 11.10am</td>
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<tr>
<td>Lunch</td>
<td>12.40 - 1.30pm</td>
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<tr>
<td>Dismiss</td>
<td>3.10pm</td>
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</tbody>
</table>

Students who arrive after 8.50 am will be marked as late in the roll and need to sign in at the Front Office.

Children are not allowed to leave the school during the day unless collected by an adult and the front office is notified by the parent/carer.

**Canteen**

We have excellent canteen facilities. Our canteen is open every day of the week. A canteen menu and pricelist is sent home at the beginning of each term. The canteen follows the healthy eating guidelines. Snacks and drinks can be purchased at recess. Lunch orders need to be ordered at the beginning of the day.

Students eat their lunch from 12.40 pm until 12.50 p.m. supervised by their class teacher.

**CARE OF SCHOOL PROPERTY**

Students are expected to follow our School Values and respect property. If students are found to be responsible for deliberate misuse or vandalism an account for the cost will be forwarded.

**Choir**

Coorara Primary School has two choirs, a senior choir and a junior choir. The Senior Choir is involved in the Primary Schools Festival of Music, with students performing at the Festival Theatre late in the year.

**Collection /Dropping off of Students**

There are NO parking facilities or collection/drop off points available within the school grounds immediately before or after school i.e. 8.30 – 9.00a.m. or 2.30 - 3.30p.m. Parents are asked to park on adjacent roads and walk into the school grounds. If picking up or dropping off your child at other times you are welcome to use the visitor’s car park adjacent to the front office.

It is particularly important that parents take extra care in wet weather.

**Computer Facilities**

Children have access to computers in the library and in the computer room. All teaching spaces have an interactive whiteboard. The Internet is able to be accessed throughout the school.

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We are currently implementing a 1:1 iPad Program. In 2016, 7 classes will be involved in the iPad Program.

CRUNCH AND SIP
Crunch & Sip® is a set break for students to eat fruit or vegetables and drink water in the classroom. Coorara is a Crunch & Sip® school, to support students to establish healthy eating habits whilst at school. All classes enjoy a Crunch & Sip® break and eat fruit or vegetables and drink water in the classroom every day. Once a week all classes receive a fresh fruit and vegetable platter which is prepared by students and parents. Some of the produce used in the platters is freshly picked from our community garden.

DENTAL CLINIC
All primary aged school children are able to access free dental care. Coorara students utilise the School Dental Clinic located at 2 Alexander Kelly Drive Noarlunga. Please call them on 8384 9244 if you have any enquiries. They are open Monday – Friday, 8.30 am – 4.30 pm.

EDUCATIONAL PROGRAM
All South Australian schools teach the Australian Curriculum.

A broad and balanced curriculum is offered at Coorara Primary School to all students R-7 in each of the following Areas of Study:
- English
- Mathematics
- The Arts
- Music and Drama (taught by a specialist teacher)
- Health and Physical Education (taught by a specialist teacher)
- Science (taught by a Specialist teacher)
- History
- Geography
- Digital Technologies
- Spanish

At the beginning of each term class teachers send home a term overview outlining what will be taught in each of the curriculum areas.

EMERGENCY CONTACT FORMS
Parents are required to update emergency contact information at the start of each year or when details change.

EMERGENCY LUNCHES
Student who for any reason do not have lunch will be provided with either a cheese or vegemite sandwich.

EMERGENCY SIRENS
At Coorara Primary School we have three different sirens that indicate an emergency situation. If one long continuous blast of a siren is made over a 30 second period it informs everyone in our school (students, teachers, parents, visitors, contractors) that we need to leave our location and move towards the oval.

If repeated, short rings of the siren are made for 30 seconds, it informs everyone in our school (students, teacher, parents, visitors, contractors) that we need to stay inside in a safe, secure
building. This siren would typically alert everyone that a serious situation was evident. (Vicious
dog/animal, extreme weather, dangerous intruder etc).

If a five second blast of the siren, followed by a short blast of siren are made, it informs
everyone that we need to evacuate off site and move towards Frank Court (shopping centre on
Taylors Avenue)

As a school we regularly practise both procedures to ensure that everyone knows what to do
in either situation. If you are in our school, when either of these sirens sounds, please respond
appropriately.

GOVERNING COUNCIL

The Governing Council plays an important part in the management and development of our
school. It is responsible for ensuring that the community’s wishes and ideas are incorporated
into the schools educational program, and is a key body in school decision making.

The Governing Council establishes sub-committees to oversee and advise on various aspects
of our school.
A new Governing Council is elected at the Annual General Meeting in Term 1. Governing
Council meetings are held twice a term on a Monday night from 7.00pm. All interested
parents are welcome. These meetings are conducted in a relaxed and friendly atmosphere. You are
also invited to raise issues of interest or concern to you through your Council representatives.
Dates of meetings are advertised in the fortnightly newsletter.

HATS: SUN SMART

All students are
required to wear a sunsafe school hat (wide brimmed or bucket hat) while
playing in the school yard or engaged in any learning activity held outside during the school
day in term 1 and term 4. Students who do not have an appropriate hat are asked to sit quietly
in the shaded areas near the units. Be smart, wear a hat! School hats are available for
purchase from the Front Office.

HEALTH SUPPORT

Coorara Primary School is committed to supporting the health and well being of all students.
Parents/carers retain primary responsibility for their child’s health care. This includes
responsibility for providing accurate, up-to-date relevant information to staff regarding their
child’s routine and emergency health care needs. The school does not have the facilities or
skills to care for sick students other than to provide first aid. Students who are ill should rest
and recover at home until they are well enough to return to school.

Accidents or Illness

Our staff are trained in basic first aid. Staff will provide an initial assessment and first aid
treatment to students. The school will contact parents and carers to make a final decision
about seeking further medical advice or treatment.
In the event of an accident or illness, you or your nominee will be contacted as soon as
possible by a Staff member. If a child requires emergency treatment, an ambulance will be
called.

Medication Management

Where possible, we encourage students to take medication outside of school hours. If
medication is necessary at school, students will be supervised in managing this process
themselves or will be given the medication by front office staff.
- Medication must be provided in the original pharmacist container with directions on the
  label
- The child’s name must be on the original label
Medication must be stored safely and so needs to be taken to the front office and given to a front office staff member for storage in a secure cupboard. This should be handed from adult to adult.

Students must have a medication plan filled out by a doctor and the parent/carer.

A maximum of a week’s supply is to be provided at any time (except asthma medication).

It is the parents/carers responsibility to provide the medication.

A medication log will be filled out by the front office staff member supervising or giving the medication.

Epipens must be replaced once out of date.

**Routine Health and Personal Care Support**

Some students may require assistance with their routine or emergency health and personal care needs. Before staff can assist with this, parents/carers must provide written information from their doctor who outlines specific care needs and needs updating every 12 months. Forms are available from the front office for a range of health conditions and needs, including:

- Asthma
- Diabetes
- Anaphylaxis (severe allergy)
- Medical information (for General health care or those without specific forms)
- General health information (to be completed by a general practitioner, psychiatrist or psychologist)

The purpose of these health care plans is to ensure that the school has information from the treating health professional relevant to the student’s health, well-being, attendance, learning and care at school. We can write a ‘health support plan’ for the child if deemed necessary by the school or if any of the following are relevant:

- There are any individual first aid requirements, other than a basic first aid response
- The child needs additional supervision for health related safety
- There is a predictable need for additional support with daily living tasks

Health support plans are written using the written information from the treating health professional, with discussion between school staff and the parent/carer.

**Asthma**

Students with asthma (even if only ‘mild’ or ‘occasional’) need an asthma care plan completed and signed by the treating doctor and given to the front office staff. Asthma Care Plans need to be updated every 12 months. Staff can remind students to take their preventative asthma medication prior to physical activity if this is part of the asthma care plan. Staff are also trained to administer reliever medication in the event of asthma attack. The school has reliever medication for use in emergency situations only. All students who require asthma medication must have puffers in the front office. All asthma puffers must have the pharmacist label, including the student’s name, stuck on the puffer.

**Infectious Diseases**

Please contact the school if your child contracts an Infectious Disease and you are unsure of the period of exclusion from school.

**HOME / SCHOOL PARTNERSHIPS**

On going communication between home and school is essential as we work together to support the development of your child. At Coorara Primary School we use a range of communication forms between home and school. All teachers use a school diary or communication book for daily communication between home and school. All class teachers
will send home a term overview at the beginning of the term and class newsletters are sent home at least once a term.

The School Newsletter is published fortnightly and is sent home on a Thursday with the youngest member of the family. It contains information about school activities, meeting dates, Governing Council matters, community news and student work. If you would like the newsletter emailed to you, please contact the front office.

We have a Coorara School App. The app is available for android and apple personal mobile devices, at no cost to parents. The app is an easy way for parents to keep up to date with what’s happening at Coorara. A copy of the Skoolbag brochure is included in the Parent Information Folder.

**HOMEWORK**

The students, parents and staff at Coorara Primary School, believe that homework is beneficial and supports students’ learning. Homework facilitates the development of independent learning skills.

Some reasons that homework is important include:

- to practise skills learnt in class
- to practise reading skills
- for drill purposes e.g. multiplication tables, spelling words etc.
- to practise and develop research skills
- to develop self discipline and time management skills
- to finish work that students have not completed in class

As students progress through their primary years of school the amount of time spent on homework should gradually increase.

The following times are guidelines only:

<table>
<thead>
<tr>
<th>Year</th>
<th>Minutes a Night</th>
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<tbody>
<tr>
<td>Year R/2</td>
<td>5 - 10</td>
</tr>
<tr>
<td>Year 3/4</td>
<td>15 - 20</td>
</tr>
<tr>
<td>Year 5</td>
<td>20 - 30</td>
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<tr>
<td>Year 6</td>
<td>30 - 45</td>
</tr>
<tr>
<td>Year 7</td>
<td>45 - 60</td>
</tr>
</tbody>
</table>

Homework is set 3 or 4 times a week. Homework is not set on weekends.

**Ways to help your child with homework:**

- Check your child’s diary/communication book daily
- Negotiate suitable times for homework (e.g. around sport, music commitments etc.)
- Provide a quiet area, free of distractions
- Talk about and encourage independent learning
- Communicate any concerns or difficulties to the class teacher
- If for any reason your child cannot complete homework please inform the teacher by writing a note in your child’s diary/communication book.

If you have any questions about homework, please contact your child’s teacher.

**HOT WEATHER**

All classrooms at Coorara are equipped with air-conditioning, which provides students with a cool environment in hot weather.

Our Policy will operate on days when the estimated forecast as given in the media is above 36°C, depending on local conditions.

**LUNCHTIME PROCEDURE**

1. No sports equipment will be issued and/or used.
2. Oval will be closed
3. Resource Centre will be open. Oval yard duty teacher will do duty in the Resource Centre
4. All children will be expected to stay in the shade.

On days of extreme heat, when the estimated forecast as given in the media is above 38°C, at Noarlunga, students will stay inside during lunchtime.

IN SCHOOL PERFORMANCES

The school organises three Incursions a year. This is included in the Materials and Services Charge. The incursion levy allows students to attend 3 in school performances throughout the year.

LOST PROPERTY

To minimise the amount of lost property, we ask parents to label all students clothing and personal belongings. Check the rack located on the southern side of the Front Office for any missing items.

MOBILE PHONES

The school takes no responsibility for mobile phones that are brought to school and become lost, stolen or broken. Any student who brings a mobile phone to school must keep it turned off and hand it to their teacher each morning. It is highly recommended that mobile phones are not brought to school.

MONEY COLLECTION

The cash register is on the courtyard side of the Administration Office and is open for collection of money from 2.30 pm – 3.30 pm Monday and Tuesday afternoon and 8.30 am to 9.30 am Wednesday, Thursday and Friday mornings. We have a drop and go box which is situated in the front office next to the desk.

All payments are received at the cash register and receipts are issued. If sending money to school, it should be placed in an envelope which states:- Child's name, room number, amount enclosed and purposes of payment e.g.

Bill Smith - Room 19 - $22.50 – Swimming Programme.

MONEY AND VALUABLES

Please do not allow your child to bring to school unnecessary amounts of money or valuable articles eg. jewellery, MP3 players, ipods, calculators, expensive/valuable toys or mobile phones, as we cannot be responsible for them.

The school takes no responsibility for the loss or theft of any money or valuables brought to school.

NO SMOKING

Government Regulations state that our buildings and grounds are a no smoking zone. We ask you to respect this request when you are in our grounds.

OSHC

We are pleased to partner with Camp Australia to offer Before School Care and After School Care. For further information and to register visit www.campaustralia.com.au and enter 'Coorara Primary School' in the school finder. Information pamphlet is included in the Parent Information folder.

PARENT COMPLAINT POLICY

We all expect quality and expert care and teaching for your child in order that they achieve their potential. Working together will give us the best chance of solving a problem that may k:\secretary\parent handboket2015\parent info handbook 2016.doc
arise during your child’s years in school. We also recognise that at times things may go wrong. If you have a concern or a complaint, we want you to let us know. It’s important to learn from mistakes or misunderstandings so that we can improve your child’s experience and learning, and also improve processes where possible. The first step in working through a complaint is to talk to your child’s teacher, and then the Principal if you still are not happy. A copy of the school Parent Guide to Raising a Concern or Complaint brochure is included in the parent information folder or ask at the front office. Steps guiding how complaints should be made are explained in the brochure.

PARENTAL INVOLVEMENT

Parents are welcome in our school and can be involved in so many ways. Such association benefits your child by giving him/her experience in relating with a number of adults and also can be most rewarding to the parents involved.

If you are interested in volunteering here are some ways of being involved:

- Help cut up fruit for the fruit platters on Tuesday
- Help in the library
- Help in the classroom, hearing children read, reading to children, assisting individual children to learn tables, taking small groups for cooking or crafts, and offering assistance on excursions
- Attend school functions
- Offer your expertise - the experience and talent in the parent community is enormous
- Help manage, coach or transport sports teams or come along to support your child’s team
- Nominate for Governing Council or a sub committee

REPORTING TO PARENTS

The student reporting structure is designed to provide parents with regular opportunities to view and discuss their child’s progress during the year.

Parent-Teacher Interviews

Parent-teacher Interviews take place late in Term 1 and optional Interviews are offered in Term 3. Pre-interview planner will be sent home prior to the interviews. Parent-teacher interviews provide opportunities for open communication between parents and caregivers and teachers about the students’ social development, academic progress and behaviour.

Written Reports

A Written Report comes home at the end of Terms 2 and 4 and provides information on student progress in the areas of study and other aspects of schooling, such as attitude and social skills.

Parents are encouraged to make a time to meet with their child’s teacher at any other time to discuss progress or any issues they may be having.

RESOURCE CENTRE

Our Resource Centre provides a dynamic learning environment for the development of active, independent learners with services and curriculum resources of the highest quality and relevance. We promote reading and literacy and are a central part of teaching and learning programmes happening throughout the school.
SCHOOL BANK

School banking is conducted by the Bank of S.A. who use the "Coupon Booklet" system. Enrolment forms are available from the front office. Information will be sent home at the beginning of the school year.

SCHOOL CARD

The School Card Scheme is administered by DECD and provides financial assistance towards the cost of education expenses to full-time students of low income families. Families who believe they may be eligible for School Card assistance need to apply by filling in an application form at the as soon as possible. Applications need to be made yearly regardless of whether previous approval has been received. Please see our Business Manager, Davina Shuttleworth for more information.

SCHOOL FEES

School fees (Material and Services Charges) for 2016 have been set at $249.00 per student. This, together with our DECD funding, is used to fund our educational programs, and the maintenance and development of school buildings, grounds and resources.

Your child will be provided with stationery, educational materials, and equipment. Students enrolling during the year will need to pay a proportion of the Material and Services Charges.

Throughout the school year, teachers may organise camps, excursions, etc. As these events occur, parents will be notified about the nature of the activity, the amount of money that is required and the timeline for payment.

SCHOOL SPORT

Coorara Primary School offers a range of competitive sporting opportunities for students in the sports of Basketball, Football, Netball, Soccer and Cricket. Students who are turning 8 in the year of competition or are already 8 years old are eligible to compete. Parents or students who may be interested in playing such a sport are encouraged to speak to our Deputy Principal Donna O'Leary or our front office staff. We are a member of the South Australian Primary Schools Amateur Sports Association (SAPSASA) and Year 5-7 students have the opportunity to participate in many SAPSASA events.

SCHOOL UNIFORM

At Coorara we are proud of our learning environment and the sense of belonging to a supportive community.

The sense of identity is developed in students through the wearing of the school uniform. We have a school uniform policy that is strongly supported by students, parents and staff. It is an expectation that the uniform will be worn by the students. We also believe that the school uniform promotes student safety and is practical and inexpensive.

**Tops**
Reception to year 5 students wear the red with black trim polo top and year 6-7 students wear black with red trim polo top.
Red windcheater.
Red or black jacket.
**Dresses/Skirts**
Red and white check dress
Plain black skirt or skort –skirts/skorts need to be mid-thigh in length.

**Pants/Shorts**
Plain black shorts, tracksuit pants, pants - shorts need to be mid thigh in length. *Please note:* *Leggings and denim jeans are not part of the uniform policy.*

**Shoes**
In the interest of student safety students are to wear sensible, safe footwear with non-slip soles. Thongs, high-heeled shoes/boots are not appropriate for school.

**Make Up**
Make up including nail polish is not appropriate for school.

**Jewellery**
In the interest of student safety jewellery must be kept to a minimum. One pair of small sleepers or studs can be worn in the ears. Necklaces should not be worn or if worn kept tucked under tops. No other jewellery is to be worn at school.

**Hair**
In the interest of student safety students with long hair are encouraged to wear it tied back. Hair accessories need to be in school colours –black, red or white. Students are not to have coloured hair or wear hair extensions.

**Hats**
In the interest of student safety students are to wear a red bucket or broadbrim hat during term 1 and term 4 for all outside activities.

**Where to purchase**
Uniform tops and hats can be purchased from the Cashier’s window which is open:
Monday & Tuesday 2.30pm – 3.30pm and Wednesday, Thursday & Friday 8.30am to 9.30am.
Polo Tops - $24.50
Hats - $13.00

*We understand that there are occasions when students may not be able to wear the school uniform. In these circumstances please write a note in your child’s diary or communication book. In the interest of student safety students who are not in uniform cannot play on the oval during break times.*

**Please note:** *All clothing must be plain. No stripes, patterns or name brand clothing.*

**SPANISH**
The LOTE (Language Other Than English), which is offered at Coorara, is Spanish. All students at Coorara from Reception to Year 7 receive one 50 minute lesson of Spanish per week, taught by the class teacher.

**SPECIAL CLASS**
Over the past years Coorara Primary School has operated an district Year 3 – 7 Special Class where students with more complex learning needs are offered a quality teaching and learning
programme. Students also have the opportunity to participate in mainstream classes each week.

SPECIAL NEEDS

We are fortunate at Coorara to be able to offer small group or individual instruction to a number of students who have been identified as having specific learning needs. This is managed by our Deputy Principal, Donna O’Leary. If you have concerns about your child’s learning, social or emotional development, please speak to the class teacher.

SPORTS DAY

Each year Coorara Primary School holds a Sports Day. Students will participate in a range of Tabloid events (short, fun, maximum participating type activities) and a range of field events (long jump, high jump etc.) The basic intention of the day is that ALL students engage in active and fun filled events where they are encouraged to achieve personal standards.

STUDENT WELLBEING

A major emphasis is placed on providing a safe, supportive learning environment free of harassment for all who are involved in the school. Students are taught skills to help them feel safe, including telling an adult if they are harassed or bullied.

SWIMMING

All students R-7 have the opportunity to participate in the school swimming programme where students Year R-3 receive 5 x 45 minute lessons during a specified week and Year 4/5 receive 5 x 90 minute lessons. Year 6/7 students are encouraged to participate in our Aquatics programme which allows them to choose from a range of activities including sailing, boogie boarding, surfing, fishing, snorkelling or wind surfing. Details regarding all of the above are distributed to parents well prior to the event. Costs charged are to pay for pool entry, transport by bus and instructor fees.

TRANSITION

All reception students who will be enrolling at Coorara Primary School to begin their schooling will be involved in the Coorara Cubs Program. Information is available from the Front Office and in the Parent Information Folder.

VALUES

Coorara Primary School is a school community that values

- Caring
- Honesty
- Respect
- Responsibility
- Teamwork

As a community we promote the importance of what these values stand for and encourage our students to behave in such a manner to reflect these values.

WET WEATHER
The wet weather siren will sound (1 bell) when there is heavy rain, strong winds or extreme cold - or a combination of any of these. Students are asked to return to their class quietly and sensibly where their class teacher will manage them. Students may go out to play if the weather clears - one bell indicates this. On occasion there may be times when light rain is falling and the wet weather bell will not sound. Students are asked to find cover, playing sensibly out of the rain.

**VOLUNTEER TRAINING**

All parents and community volunteers who work in the school must undergo training. Volunteer training sessions are held throughout the year. Dates and times of Volunteer Training sessions will be advertised in our school newsletter and on the school app.