Welcome to Coorara Primary School.

Dear Parents/Caregivers,

On behalf of the staff I would like to warmly welcome you and your child(ren) to Coorara Primary School. We trust that your child’s time at our school will be enjoyable, challenging and rewarding.

Starting school or moving to a new school is an important, exciting time for both parent and child. At Coorara we believe that children’s learning is enhanced when a positive relationship is developed between the family and the school. We are committed to working in partnership with parents/cares as we recognise and value the important role that you have had and will continue to have as your child’s first educator.

Coorara Primary School opened in 1980 and currently has an enrolment of 227 students. The school consists of a number of teaching units that make up 10 classes, which includes our Special Class. Some of the features of our school include:

- a dedicated caring staff;
- a supportive learning environment;
- a strong focus on values, social skills and wellbeing;
- a wide range of learning activities including specialist music, PE, science and Spanish program;
- excellent school grounds and facilities including well equipped activity hall, music room, community garden and resource centre;
- quality resources, including a range of technologies and interactive whiteboards in all classrooms;
- strong links with Coorara Pre school.

We look forward to sharing in a happy and productive association with you. Please feel free to contact me should you have any questions or concerns.

Enjoy your time at Coorara Primary School.

Rebecca Read
PRINCIPAL
**ASSEMBLIES**

A whole school R-7 assembly is held each fortnight in our hall on a Wednesday from 9.10 a.m. to approximately 9.35 a.m. The assemblies are run by classes.

Parents are very welcome to join us for our assemblies. They are a real highlight of our school life. A roster publicising which class is hosting each assembly will be advertised in our school newsletter.

**ATTENDANCE**

The benefits of regular attendance for students is that they have an increased likelihood of being successful at school, thereby receiving maximum benefit from school to optimise their life choices. They develop skills and attitudes that help them to be successful in later life, including self-discipline, punctuality, being organised and sticking to routines. Regular attendance also assists them to make friends and learn to maintain relationships over a length of time, thereby learning social skills necessary for living and working successfully with others.

At Coorara Primary School we believe that

- schools should provide a safe, success orientated and caring environment.
- students need to attend school regularly in order to participate fully and gain maximum benefit from schooling.
- regular attendance enables students to access a full education, enabling them to reach their full potential.
- school staff should set an example for students, encouraging and emphasising attendance and punctuality.
- future student success is determined by regular and on time attendance at school and that parent support in this is paramount in avoiding future truancy.

**Parents’ / Carers’ Responsibilities**

- Parents/caregivers are responsible for getting their children to and from school.
- Children should be punctual, arriving from 8:30 and in classrooms at 8:50.
- Children should attend school on every day when instruction is offered unless the school receives a valid reason for being absent (eg illness).
- Parents/caregivers must provide school with an appropriate explanation for the student’s non-attendance. Usually this comprises a phone call from parents/caregivers on the day of the absence or complete the attendance note provided in the diary/communication when the child returns to school. All absences must be explained and the school can request a medical certificate for long or frequent child absences.
- When a student is late for school, it is a requirement that the parent/caregiver explains the reason for lateness.
- Parents / Carers must go to the Front Office to sign out their child when leaving prior to dismissal at 3.10 pm.
- Parents/caregivers must let the school know if an extended absence is likely or if the teacher can assist parents to provide work at home to support the learning program.
- Apply for an exemption from school for holidays that range in length from one week. The form for this is available from the Front Office.
- Make sure that all emergency contact details, including the parent/caregiver’s mobile telephone number, are up to date and current.
BELL TIMES

Staff are on duty in the courtyard from 8.30am and **students must not be in the yard before that time without a parent**. Similarly children should not remain at school beyond 3.30pm.

School Times

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>8.30am</td>
<td>Entry to school</td>
</tr>
<tr>
<td>8.50am</td>
<td>School commences</td>
</tr>
<tr>
<td>10.50 - 11.10am</td>
<td>Recess</td>
</tr>
<tr>
<td>12.40 - 1.30pm</td>
<td>Lunch</td>
</tr>
<tr>
<td>3.10pm</td>
<td>Dismiss</td>
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</tbody>
</table>

Students who arrive after 8.50 am will be marked as late on rolls.

Children are not allowed to leave the school during the day unless collected by an adult and the front office is notified by the parent/carer.

CANTEEN

We have excellent canteen facilities. Our canteen is open every day of the week. A canteen menu and pricelist is sent home at the beginning of each term. The canteen follows the healthy eating guidelines. Snacks and drinks can be purchased at recess. Lunch orders need to be ordered at the beginning of the day.

Students eat their lunch from 12.40 pm until 12.50 p.m. supervised by their class teacher.

CARE OF SCHOOL PROPERTY

Students are expected to follow our School Values and respect property. If students are found to be responsible for deliberate misuse or vandalism an account for the cost will be forwarded.

CHOIR

Coorara Primary School has two choirs, a senior choir and a junior choir. The Senior Choir is involved in the Primary Schools Festival of Music, with students performing at the Festival Theatre late in the year.

COLLECTION /DROPPING OFF OF STUDENTS

There are NO parking facilities or collection/drop off points available within the school grounds immediately before or after school i.e. 8.30 – 9.00a.m. or 2.30 - 3.30p.m. Parents are asked to park on adjacent roads and walk into the school grounds. If picking up or dropping off your child at other times you are welcome to use the visitor’s car park adjacent to the front office.

It is particularly important that parents take extra care in wet weather.

COMPUTER FACILITIES

Children have access to computers in the library, in the computer room and in their classrooms. All teaching spaces have an interactive whiteboard. The Internet is able to be accessed throughout the school.

Our aim is for the technology to become a tool for teaching.
CREATIVE PLAY

All our Junior Primary students are involved in a combined Creative Play session, held each Thursday afternoon from 2.20 – 3.00 p.m. Students will be offered one of 18 different activities which include making volcanoes, skipping, kite making, big block construction, Spanish beads, shop and home corner and many more. A new activity is chosen each week. If you would like to know more or you have some spare time and would like to join us as an adult supervisor please speak to any of the Junior Primary staff and we will be happy to organise an activity for you to be involved with.

CRUNCH AND SIP

Crunch & Sip® is a set break for students to eat fruit or vegetables and drink water in the classroom. Coorara is a Crunch & Sip® school, to support students to establish healthy eating habits whilst at school. All classes enjoy a Crunch & Sip® break and eat fruit or vegetables and drink water in the classroom every day. Once a week all classes receive a fresh fruit and vegetable platter which is prepared by students and parents. Some of the produce used in the platters is freshly picked from our community garden.

DENTAL CLINIC

All primary aged school children are able to access free dental care. Coorara students utilise the School Dental Clinic located at 2 Alexander Kelly Drive Noarlunga. Please call them on 8384 9244 if you have any enquiries. They are open Monday – Friday, 8.30 am – 4.30 pm.

EDUCATIONAL PROGRAM

All South Australian schools are currently transitioning from working with the South Australian Curriculum called SACSA to the new Australian Curriculum. In 2014 teachers will be teaching and reporting to parents using the English, Mathematics, Science and History Australian Curriculum.

A broad and balanced curriculum is offered at Coorara Primary School to all students R-7 in each of the following Areas of Study: -

- The Arts
- English
- Music and Drama
- Mathematics
- Health and Physical Education (taught by a Specialist teacher)
- Science (taught by a Specialist teacher)
- History
- Studies of Society and Environment
- Spanish (taught by a Specialist teacher)

At the beginning of each term class teachers send home a term overview outlining what will be taught in each of the curriculum areas.
EMERGENCY CONTACT FORMS

Parents are required to update emergency contact information at the start of each year or when details change.

EMERGENCY LUNCHES

Student who for any reason do not have lunch will be provided with either a cheese or vegemite sandwich. Strictly no credit will be given in the Canteen.

EMERGENCY SIRENS

At Coorara Primary School we have two different sirens that indicate an emergency situation. If one long continuous blast of a siren is made over a 30 second period it informs everyone in our school (students, teachers, parents, visitors, contractors) that we need to leave our location and move towards the cricket pitch on our oval.

If repeated, short rings of the siren are made for 30 seconds, it informs everyone in our school (students, teacher, parents, visitors, contractors) that we need to stay inside in a safe, secure building. This siren would typically alert everyone that a serious situation was evident. (Vicious dog/animal, extreme weather, dangerous intruder etc).

As a school we regularly practise both procedures to ensure that everyone knows what to do in either situation. If you are in our school, when either of these sirens sounds, please respond appropriately.

GOVERNING COUNCIL

The Governing Council plays an important part in the management and development of our school. It is responsible for ensuring that the community’s wishes and ideas are incorporated into the schools educational program, and is a key body in school decision making.

The Governing Council establishes sub-committees to oversee and advise on various aspects of our school.

A new Governing Council is elected at the Annual General Meeting in Term 4. Governing Council meetings are held twice a term on a Monday night from 7.00pm. All interested parents are welcome. These meetings are conducted in a relaxed and friendly atmosphere. You are also invited to raise issues of interest or concern to you through your Council representatives. Dates of meetings are advertised in the fortnightly newsletter.

HATS: SUN SMART

All students and staff are required to wear an appropriate school hat (wide brimmed or legionnaires) while playing in the school yard or engaged in any learning activity held outside during the school day. Students who do not have an appropriate hat are asked to sit quietly in the shaded areas near the units. Be smart, wear a hat!

HEALTH SUPPORT

Coorara Primary School is committed to supporting the health and well being of all students. Parents/carers retain primary responsibility for their child’s health care. This includes responsibility for providing accurate, up-to-date relevant information to staff regarding their health.
child’s routine and emergency health care needs. The school does not have the facilities or skills to care for sick students other than to provide first aid. Students who are ill should rest and recover at home until they are well enough to return to school.

**Accidents or Illness**

Our staff are not trained health professionals. Staff will provide an initial assessment and simple treatment to students. The school will contact parents and carers to make a final decision about seeking further medical advice or treatment.

In the event of an accident or illness, you or your nominee will be contacted as soon as possible by a Staff member. If a child requires emergency treatment, an ambulance will be called.

**Medication Management**

As much as possible, we encourage students to take medication outside of school hours. If medication is necessary at school, students will be supervised in managing this process themselves or will be given the medication by front office staff.

- Medication must be provided in the original pharmacist container with directions on the label
- The child’s name must be on the original label
- Medication must be stored safely and so needs to be taken to the front office and given to a front office staff member for storage in a secure cupboard. This should be handed from adult to adult.
- Students must have a medication plan filled out by a doctor and the parent/carer
- A maximum of a week’s supply is to be provided at any time (except asthma medication)
- It is the parents/carers responsibility to provide the medication.
- A medication log will be filled out by the front office staff member supervising or giving the medication.
- Epipens must be replaced once out of date.

**Routine Health and Personal Care Support**

Some students may require assistance with their routine or emergency health and personal care needs. Before staff can assist with this, parents/carers must provide written information from their doctor which outlines specific care needs. Forms are available from the front office for a range of health conditions and needs, including:

- Asthma
- Diabetes
- Anaphylaxis (severe allergy)
- Medical information (for General health care or those without specific forms)
- General health information (to be completed by a general practitioner, psychiatrist or psychologist)

The purpose of these health care plans is to ensure that the school has information from the treating health professional relevant to the student’s health, well-being, attendance, learning and care at school. We can write a ‘health support plan’ for the child if deemed necessary by the school or if any of the following are relevant

- There are any individual first aid requirements, other than a basic first aid response
- The child needs additional supervision for health related safety
- There is a predictable need for additional support with daily living tasks

Health support plans are written using the written information from the treating health professional, with discussion between school staff and the parent/carer.
Asthma

Students with asthma (even if only ‘mild’ or ‘occasional’) need an asthma care plan completed and signed by the treating doctor and given to the front office staff. Staff can remind students to take their preventative asthma medication prior to physical activity if this is part of the asthma care plan. Staff are also trained to administer reliever medication in the event of asthma attack. The school has reliever medication for use in emergency situations only. All students who require asthma medication must have puffers in the front office. All asthma puffers must have the pharmacist label, including the student’s name, stuck on the puffer.

Infectious Diseases

Please contact the school if your child contracts an Infectious Disease and you are unsure of the period of exclusion from school.

HOME / SCHOOL PARTNERSHIPS

On going communication between home and school is essential as we work together to support the development of your child. At Coorara Primary School we use a range of communication forms between home and school. All teachers use a school diary or communication book for daily communication between home and school. All class teachers will send home a term overview at the beginning of the term and Class newsletters are sent home at least once a term.

The School Newsletter is published fortnightly and is sent home on a Thursday with the youngest member of the family. It contains information about school activities, meeting dates, Governing Council matters, community news and student work. If you would like the newsletter emailed to you, please contact the front office.

HOMEWORK

The students, parents and staff at Coorara Primary School, believe that homework is beneficial and supports students’ learning.

Homework facilitates the development of independent learning skills.

Some reasons that homework is important include;

⇒ to practise skills learnt in class
⇒ to practise reading skills
⇒ for drill purposes e.g. multiplication tables, spelling words etc.
⇒ to practise and develop research skills
⇒ to develop self discipline and time management skills
⇒ to finish work that students have not completed in class

As students progress through their primary years of school the amount of time spent on homework should gradually increase.

The following times are guidelines only

<table>
<thead>
<tr>
<th>Year</th>
<th>-</th>
<th>5 - 10 minutes a night</th>
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<tbody>
<tr>
<td>Year R/2</td>
<td>-</td>
<td>5 - 10 minutes a night</td>
</tr>
<tr>
<td>Year 3/4</td>
<td>-</td>
<td>15 - 20 minutes a night</td>
</tr>
<tr>
<td>Year 5</td>
<td>-</td>
<td>20 - 30 minutes a night</td>
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<tr>
<td>Year 6</td>
<td>-</td>
<td>30 - 45 minutes a night</td>
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<tr>
<td>Year 7</td>
<td>-</td>
<td>45 - 60 minutes a night</td>
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</tbody>
</table>

Homework is set 3 or 4 times a week. Homework is not set on weekends.
Ways to help your child with homework:

- Check your child’s diary/communication book daily
- Negotiate suitable times for homework (e.g. around sport, music commitments etc.)
- Provide a quiet area, free of distractions
- Talk about and encourage independent learning
- Communicate any concerns or difficulties to the class teacher
- If for any reason your child cannot complete homework please inform the teacher by writing a note in your child’s diary/communication book.

If you have any questions about homework, please contact your child’s teacher.

HOT WEATHER

All classrooms at Coorara are equipped with air-conditioning, which generally provides students with a cool environment in hot weather. Our lunchtime procedure may operate on days when the estimated forecast as given in the media is above 36 degrees C, depending on local conditions.

LUNCHTIME PROCEDURE

1. Outside play at lunchtime will be shortened by 10 minutes, i.e. students will be outside from 12.50p.m. - 1.20p.m.
2. No sports equipment will be issued and/or used.
3. All children will be expected to stay in the shade.
4. Recess is generally not a concern as the temperature is not usually over 36°C at 10.50a.m.

IN SCHOOL PERFORMANCES

Incorporated in our Services & Materials charge is a small amount dedicated to in-school performances. This allows class teachers the opportunity to ensure that students in their class can be part of an audience viewing a variety of quality performances. The cost is $20 for the year. Only those students who pay will attend in-school performances.

LAP

The Learning Assistance Programme (LAP) is designed for students who would benefit from individual time with a caring volunteer adult. Students participate in a variety of experiences aimed at building self-esteem and confidence. If you are interested in being a volunteer please contact Julie Stevenson at school.

LOST PROPERTY

To minimise the amount of lost property, we ask parents to label all students clothing and personal belongings. Check at the rack located on the southern side of the Front Office for any missing items.

MOBILE PHONES

The school takes no responsibility for mobile phones that are brought to school and become lost, stolen or broken. Any student who brings a mobile phone to school must keep it turned off and hand it to their teacher each morning. It is highly recommended that mobile phones are not brought to school.
MONEY COLLECTION

The cash register is on the courtyard side of the Administration Office and is open for collection of money from 2.30 pm – 3.30 pm Tuesday afternoon and 8.30 am to 9.30 am Thursday morning. We now have a drop and go box which is situated in the front office next to the desk. All payments are received at the cash register and receipts are always issued. If sending money to school, it should be placed in an envelope which states:- Child's name, room number, amount enclosed, and purposes of payment e.g. Bill Smith - Room 19 - $22.50 – Swimming Programme.

MONEY AND VALUABLES

Please do not allow your child to bring to school unnecessary amounts of money or valuable articles eg. jewellery, MP3 players, ipods, calculators, expensive/valuable toys or mobile phones, as we cannot be responsible for them. The school takes no responsibility under any circumstances for the loss or theft of any money or valuables brought to school.

NO SMOKING

Government Regulations state that our buildings and grounds are a no smoking zone. We ask you to respect this request when you are in our grounds.

PARENT COMPLAINT POLICY

We all expect quality and expert care and teaching for your child in order that they achieve their potential. Working together will give us the best chance of solving a problem that may arise during your child’s years in school.

We also recognise that at times things may go wrong. If you have a concern or a complaint, we want you to let us know. It’s important to learn from mistakes or misunderstandings so that we can improve your child’s experience and learning, and also improve processes where possible.

The first step in working through a complaint is to talk to your child’s teacher, and then the Principal if you still are not happy.

A copy of the school Parent Guide to Raising a Concern or Complaint brochure is included in the parent information pack or ask at the front office. Steps guiding how complaints should be made are explained in the brochure.

PARENTAL INVOLVEMENT

Parents are welcome in our school and can be involved in so many ways. Such association benefits your child by giving him/her experience in relating with a number of adults and also can be most rewarding to the parents involved.

If you are interested in volunteering here are some ways of being involved:

- Help in the library.
• Help in the classroom, hearing children read, reading to children, assisting individual children to learn tables, taking small groups for cooking or crafts, and offering assistance on excursions.
• Attend school functions.
• Offer your expertise - the experience and talent in the parent community is enormous.
• Help manage, coach or transport sports teams or come along to support your child’s team
• Nominate for Governing Council or a sub committee.

REPORTING TO PARENTS

The student reporting structure is designed to provide parents with regular opportunities to view and discuss their child’s progress during the year.

Parent-Teacher Interviews

Parent-teacher Interviews take place late in Term 1 and are offered again in Term 3. Pre interview planner will be sent home prior to the interviews. Parent-teacher interviews provide opportunities for open communication between parents and caregivers and teachers about the students’ social development, academic progress and behaviour.

Written Reports

A Written Report comes home at the end of Terms 2 and 4 and provides information on student progress in the areas of study and other aspects of schooling, such as attitude and social skills.

Parents are encouraged to make a time to meet with their child's teacher at any other time to discuss progress or any issues they may be having.

RESOURCE CENTRE

Our Resource Centre provides a dynamic learning environment for the development of active, independent learners with services and curriculum resources of the highest quality and relevance. We promote reading and literacy and are a central part of teaching and learning programmes happening throughout the school.

SCHOOL BANK

School banking is conducted by the Bank of S.A. who use the "Coupon Booklet" system. Enrolment forms are available from the front office.
The Bank of S.A. at Morphett Vale collects the coupon books each TUESDAY morning. Please ensure that the "Coorara Booklet" and money are kept together by using the wallet provided.

SCHOOL CARD

The School Card Scheme is administered by DECD and provides financial assistance towards the cost of education expenses to full-time students of low income families. Families who believe they may be eligible for School Card assistance need to apply by filling in an application form at the as soon as possible. Applications need to be made yearly regardless of whether previous approval has been received. Please see our Business Manager, Davina Shuttleworth for more information.
SCHOOL FEES

School fees (Material and Services Charges) for 2014 have been set at $219.00 per student. This, together with our DECD funding, is used to fund our educational programs, and the maintenance and development of school buildings, grounds and resources.

Your child will be provided with stationery, educational materials, and equipment. Students enrolling during the year will need to pay a proportion of the Material and Services Charges.

Throughout the school year, teachers may organise camps, excursions, etc. As these events occur, parents will be notified about the nature of the activity, the amount of money that is required and the timeline for payment.

SCHOOL SPORT

Coorara Primary School offers a range of competitive sporting opportunities for students in the sports of Basketball, Football, Netball, Soccer and Cricket. Students who are turning 8 in the year of competition or are already 8 years old are eligible to compete. Parents or students who may be interested in playing such a sport are encouraged to speak to our Deputy Principal Donna O’Leary or our front office staff. We are a member of the South Australian Primary Schools Amateur Sports Association (SAPSASA) and Year 5-7 students have the opportunity to participate in many SAPSASA events.

SCHOOL UNIFORM

The Governing Council has an expectation that all students will conform to our agreed School Uniform Policy.

**Uniform**

Students can choose to wear any of the clothing listed. Choice will obviously depend on the season. The main item of clothing should be **red** in colour.

**Girls**
- Red and white check dress
- Red or black shorts/culottes
- Red T shirt/polo shirt
- Black or red tracksuit pants
- Red skivvy
- Red windcheater
- Lycra bike pants are not acceptable

**Boys**
- Plain black shorts
- Red T shirt/polo shirt
- Black or red tracksuit pants
- Red skivvy
- Red windcheater

**Shoes**

Sensible, reasonably priced footwear is encouraged. Any footwear, including sandals must enclose the toes. We recommend against high priced fashion sneakers. Thongs, high-heeled shoes/boots are not permitted.

**Make Up**

Make up is not acceptable, nor required.
Jewellery
This should be kept to a minimum i.e small sleepers or studs. No excessive fashion jewellery. Chokers, dress rings, large ear rings are not permitted for safety reasons.

Jackets
Winter jackets should be black or red.

Students who persistently choose not to wear the Coorara Primary School Uniform will participate in Community Service. Tasks may include picking up litter, sweeping pathways or other similar activities.
If your child is unable to wear our school uniform on a particular day for a legitimate reason, please write a note in your child’s diary or communication book.

Name brand clothing of any sort is NOT acceptable.

SPANISH
The LOTE (Language Other Than English), which is offered at Coorara, is Spanish. All students at Coorara from Reception to Year 7 receive one 45 minute lesson of Spanish per week, taught by Andrea Clarke.

SPECIAL CLASS
Over the past years Coorara Primary School has operated an Area Resource Class (Special Class) where students with more complex learning needs are offered a quality teaching and learning programme. Students also have the opportunity to participate in mainstream classes each week.

SPECIAL NEEDS
We are fortunate at Coorara to be able to offer small group or individual instruction to a number of students who have been identified as having specific learning needs. This is managed by our Deputy Principal, Donna O’Leary. If you have concerns about your child’s learning, social or emotional development, please speak to the class teacher.

SPORTS DAY
Each year Coorara Primary School holds a Sports Day. Students will participate in a range of Tabloid events (short, fun, maximum participating type activities) and a range of field events (long jump, high jump etc.) The basic intention of the day is that ALL students engage in active and fun filled events where they are encouraged to achieve personal standards.

STUDENT WELLBEING
A major emphasis is placed on providing a safe, supportive learning environment free of harassment for all who are involved in the school. Students are taught skills to help them feel safe, including telling an adult if they are harassed or bullied.

Student Management
Teachers negotiate classroom rules at the beginning of the year. Children are given a reminder of the appropriate behaviour and most children respond to this.
A step system is in place for children who need a more structured approach.

- Reminder of appropriate behaviour
- Time Out in the classroom
- Time Out in a Buddy Class
- Office Sit Out. Parents are informed by letter

Within the yard students who choose to behave inappropriately may be asked to stand on a black spot for a short period of time. Lunchtime office time out also operates for children who play inappropriately during recess and lunch breaks. Parents and Carers are notified when serious behaviour breaches occur. Suspension is used in line with DECD policy.

Extra play is held every Friday from 2.45p.m. until 3.00p.m. All staff join all students for 15 minutes of extra play in recognition of those students who have not been to office or yard time out in the preceding week. Students who have experienced time out will not enjoy extra play. They are asked to join a member of leadership in the front office during this time, undertaking quiet reading with a book of their choice.

**STUDENT VOICE**

Student Voice describes the opportunities that students have to contribute to decisions made at Coorara. As a school community we believe that students who feel they have their opinions valued are more likely to engage with their class and others across the school campus.

Student Voice at Coorara is active through class meetings, R-7 Student Representative Council (SRC) and student forums, ensuring participatory decision-making is open to all students.

**SWIMMING**

All students R-7 have the opportunity to participate in the school’s swimming programme where students Year R-3 receive 5 x 45 minute lessons during a specified week and Year 4/5 receive 5 x 90 minute lessons. Year 6/7 students are encouraged to participate in our Aquatics programme which allows them to choose from a range of activities including sailing, boogie boarding, surfing, fishing, snorkelling or wind surfing. Details regarding all of the above are distributed to parents well prior to the event. Costs charged are to pay for pool entry, transport by bus and instructor fees. All students are strongly encouraged to participate in this very worthwhile programme.

**TIME IN RECEPTION**

From the beginning of the 2014 school year there will be one reception intake per year.

**TRANSITION**

All reception students who will be enrolling at Coorara Primary School to begin their schooling will be involved in a quality transition programme. Typically, students will visit Coorara Primary School on 4 occasions spending time with their new teacher. A letter outlining all details will be forwarded to parents and their child prior to the first visit.
VALUES

Coorara Primary School is committed to five values, which are

- Caring
- Honesty
- Respect
- Responsibility
- Teamwork

As a community we promote the importance of what these values stand for and encourage our students to behave in such a manner to reflect these values.

WET WEATHER

The wet weather siren will sound (1 bell) when there is heavy rain, strong winds or extreme cold - or a combination of any of these. Students are asked to return to their class quietly and sensibly where their class teacher will manage them. Students may go out to play if the weather clears - one bell indicates this.

On occasion there may be times when light rain is falling and the wet weather bell will not sound. Students are asked to find cover, playing sensibly out of the rain.

VOLUNTEER TRAINING

All parents and community volunteers who work in the school must undergo training. Volunteer training sessions are held throughout the year. Dates and times of Volunteer Training sessions will be advertised in our school newsletter.